



Virginia Commonwealth University

NON-HONORS TO HONORS COURSE PROPOSAL

Proposals are due at the end of the semester prior to the semester of the contract course.

Date submitted: Student name: Phone: Major: V#: E-mail: Class year: Number of Honors credits completed: Number of credits for contract:

Instructor: Dept.:

Instructor email: Instructor phone:

Course (i.e. EGRB 215): Semester:

Previous Honors contract courses (course name, #, credits):

On a separate piece of paper, submit a typed proposal with the following information:

Description of the Plan of Study:

Provide a course description that explains what you will accomplish during the class. Explain how this course will be modified to meet the standards of an honors-level class by describing in detail what you will do and learn that other students in the course will not.

Evidence of Honors-Caliber Work to be Presented:

Include a detailed outline of additional coursework to be completed such as written assignments, outside research, online journaling, individual presentations, etc. Submit an honors version of the course syllabus that has been revised to show how each additional assignment will be calculated into your final grade.

Scheduled Meeting Time(s):

Indicate how often and how much time will be scheduled to meet with the instructor individually to ensure that class participation and coursework is of honors-caliber.

- 1. Signature of student
2. Signature of instructor
3. Signature of Honors advisor
4. Signature of Honors academic affairs coordinator
5. Signature of Honors dean
Date Approved